

**MINUTES OF A MEETING  
OF KIRKBY LONSDALE TOWN COUNCIL  
HELD BY ZOOM  
ON WEDNESDAY 14th JULY 2021 AT 7PM**

**Present:** Councillors Geoffrey Buswell (Chairman), Allan Muirhead Marie Batty, Mike Burchnall, Mike Marczynski, Robin Ree, Sarah Tatham and Edward Waller.

**Also in attendance:** Police Sgt Suzanne Scott-O'Neill, four members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Apologies for absence were received from Councillor David Storey (leave of absence) and District Councillor Kevin Lancaster..

Sgt Suzanne Scott-O'Neill of Cumbria Police was present to answer questions and concerns regarding this year's Appleby Horse Fair. The date is 12th August 2021 but travellers are expected to arrive a few days earlier than this; the encampments will be available from 6th August. There will be a temporary Traffic Regulation Order in place on the Loop Road and no overnight parking will be allowed from 19th July onwards. Public drop-in sessions are being held on three days each week, both in Kirkby Lonsdale and Sedbergh, for two hours on each occasion.

The public were advised to submit photographs where possible of any troublesome activities or disorders. This would assist the police in identifying those responsible.

The CCTV installers will be asked if cameras can be operational by mid-August.

**21/118 Minutes:**

The minutes of the meeting held on 9th June 2021 were agreed and signed by the Chairman, with the following amendment to minute 21/102

*"The Council also resolved not to agree to the Football Club's request to use Mill Ayre and the riverside path as vehicular access to the football club, and on agreeing this, the football club agreed to withdraw its request".*

**21/119 Requests for Dispensations:** None.

**21/120 Declarations of Interest:**

Councillors Marczynski and Muirhead declared an interest should any matters relating to the CIC be discussed and Councillor Buswell declared an interest in any matters relating to the allotments.

### **21/121 Public participation:**

A Lune Close resident asked why residents were not being consulted over issues around the Dowson Field. He asked about the specific location of any parking spaces and advised that he suspected people were sleeping overnight in vehicles.

A Football Club official confirmed they were in discussions with YDNPA about anti-social behaviour.

Correspondence from members of the public on this topic had been circulated to Councillors.

### **21/122 Saving Church Brow/Ruskin's View:**

The draft Slope Stability report had been received from Fairhurst. The Clerk was authorised to negotiate terms between meetings. YDNPA and CCC have responded to the Council's request for help with the project; to date there has been no response from SLDC. Sam Millar has been appointed to advise on fund raising.

As Church Cottage is the property adjacent to The Brow, it was agreed to ascertain who the present owners are so they can be kept informed.

*The following recommendations were agreed:*

- a. A Technical Working Group be established to include representatives of Fairhurst, local residents with technical or background knowledge of The Brow, and representatives of the three local Councils, together with representatives of the Environment Agency.
- b. A Fundraising Working Group be established to lead on fundraising for the project, and to work with Sam Millar, who is advising the Council.
- c. In addition to contacting the three local authorities as previously agreed, the Town Clerk be requested to make further contact with Tim Farron MP to request a meeting with members of the Town Council.
- d. The council agrees to use an amount of unused CIL monies, together with an increase in the precept in 2022, to achieve overall funding of £100k to add to the £20k already committed. The Council would therefore have committed £120k to the Saving of The Brow/Ruskin's View.
- e. In respect of the two Working Groups to be formed, it be agreed that the Council can co-opt individuals with specific expertise to these Groups, their involvement to end when the project is completed.
- f. At its August meeting the Council agree the lead Councillors for each of the Groups, and the other Councillors and organisations/individuals who will initially be members of each Group.

### **21/123 South Lakeland Local Plan Consultation:**

The full report and supporting documents have been circulated to Councillors prior to the meeting.

It was agreed that this report be widely circulated and advertised in the town, with a request that any views be submitted to the Town Council by 20th August 2021. In early September the Town Council will hold a Workshop session to review the submissions made and in late September hold a special meeting of the Town Council to determine a final response to the Consultation process prior to the closing date of 30th September 2021.

The Council also agreed that all members of the Council be provided with hard copies of the key planning documents, paid for by the Council and that the Clerk arrange production of these.

### **21/124 Dowson Field:**

Councillor Muirhead had circulated an interim report. The working group cannot make a comprehensive recommendation to Council at this time. Council is asked to note this report and to authorise the working group to continue with its investigations. This was agreed.

### **21/125 Market Square:**

Councillor Muirhead reported that a site meeting had been held and CCC are receptive to the principle of controlling parking on Market day, and SLDC intend to re-design the central car park within Market Square. During the site meeting it was noted that a number of vehicles entered the Square the wrong way round. The work will be carried out during the autumn and the monument restored at the same time. .

### **21/126 Booths roundabouts/the Ram:**

This was deferred until the next meeting:

### **21/127 Notice boards refurbishment:**

The work on the notice boards should be completed by this weekend. It was reported there is a great improvement.

### **21/128 Cumbrian wild life area:**

The Chairman explained the details of this proposal and it was resolved that this Council will support action taken to prevent further damage to the area designated by The Cumbria Wildlife Trust at Mill Ayre. The Christopher Robins Trust has offered help and Steve Hastie of YDNPA will be contacted.

## **21/129 Planning:**

- a. *The following applications were considered and approval recommended::*

SL/2021/0670 1 Fairview. Single storey side extension with rear glazed balcony

SL/2021/0665 67 Fairgarth Drive. Alterations to include upgrade of existing rear conservatory, removal of existing side porch/utility & erection of a single storey side extension.

SL/2021/0630 From land East of Town House, Old Hutton to land east of Bleabeck Plantation and immediately west of Old Scotch Road, Old Town; with highway works at various locations along Old Scotch Road and Reservoir Road.

Proposed works for and use of replacement section of aqueduct, including earthworks and ancillary infrastructure including: a new valve house building within fenced compound with permanent vehicular access provision; installation of tunnel shafts; open cut connection areas at either end of the replacement section within temporary construction compounds, to include site accesses, storage areas, plant and machinery, and drainage infrastructure; and a series of local highway works.

- b. *The following decisions, notified to the Council by the Planning Authority, were noted::*

SL/2021/0401 & 0407 6 Market Square. Cellar conversion to form additional living accommodation together with external staircase to cellar level. Granted.

SL/2021/0403 Bracken Barn, Low Biggins. Detached double garage with ancillary accommodation over. Granted.

## **21/130 Finance:**

- a. The internal auditor's report had been circulated to Councillors, and was noted. There were no major issues arising. The internal auditor was to be thanked for his work.
- b. It was resolved, as recommended at the time of last year's Pay Award, to increase the Clerk's annual leave entitlement from 5.6 weeks to 7 weeks per annum, backdated to 1st April 2020.
- a. A garage at Tram Lane has been offered for rent at £90 monthly. The CIC would contribute £45 of this amount and use it for the storage, initially, of equipment for the weekly Charter Market. The Council will discuss details of a lease at its August meeting.

**21/131 Date and place of the next meeting:**

***Wednesday 11th August 2021 at 7pm at the Bective Room, Lunesdale Hall,  
Kirkby Lonsdale .***

*The meeting closed at 8.05pm.*

*Signed:*

*Dated:*