

**MINUTES OF A MEETING
OF KIRKBY LONSDALE TOWN COUNCIL
HELD IN THE BECTIVE ROOM
LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 13th SEPTEMBER 2023 AT 7PM**

Present: Councillors Mike Burchnall (Chair), Isabelle Bradshaw, Braddan Quayle and Madeline Williams.

Also in attendance: Six members of the public, Westmorland & Furness Councillor Hazel Hodgson and Town Clerk Kevin Price.

Apologies were received from Councillors Paul Cassell, Mike Marczynski, Malcolm Perring and Robin Ree.

23/149 Minutes:

The minutes of the meeting of 9th August 2023 were approved to be signed by the Chair.

It was noted that the W&F Planning Committee were minded to grant the application for an extension to the Lane House Business Park after representations from the Town Council. The applicants had written to the Council thanking the Council for its support.

23/150 Requests for Dispensations: None.

23/151 Declarations of Interest:

There were no Declarations of Interest in respect of any items on the agenda.

23/152 Public participation:

Parking time at Booths has been reduced to two hours and there has been no consultation on this. It was felt that this was an inadequate amount of time for anyone needing to visit other shops in the town. It is understood that this car park is owned by Westmorland & Furness Council and leased to Booths. The Clerk will make enquiries.

23/153 Co-option of a new Councillor:

There had been no applications for co-option.

23/154 Community Interest Company Presentation:

Judith Collinson and Allan Muirhead gave a presentation on the current situation at the CIC. Finances are a problem at present, despite the increase in charges at the toilets. The Christmas Market is immensely popular and as also is 'The Vault'. They felt themselves to be reliant on the annual grant from the Town Council, especially as the former SLDC grant has now finished, after several years of reducing amounts. A joint meeting has been arranged with Gilliam Holmes of W&F Council and it was felt the Town Council could be part of this.

Matt Sowerby outlined the arrangements for the Christmas events and said that the total cost of these is around £28,000. He requested a grant of a further £2,000 from the Council towards this. It was agreed to respond to this request after the forthcoming Finance, Strategy and Monitoring group meeting on 19th September.

23/155 Climate Change Plan:

Details of this had been circulated to all Councillors and Councillor Bradshaw proposed that the Council should receive climate and carbon literacy training. This was agreed in principle, at a cost of around £1,720 for a full session, divided over two days. This would be followed by workshops and drop-ins, open to anyone. Councillor Hodgson said she would ensure some help was given with this event from W&F Council.

23/156 Work Programme Review:

The Work Programme Review was presented. The Gardens/Maintenance group requires one member. Councillor Ree was suggested and Councillor Williams would take this on otherwise.

Councillor Williams said that the route for the Kirkby Lonsdale to Ingleton Greenway has been agreed but discussions are continuing between landowners and Sustrans; the funding is largely in place. .

The Clerk reported that Peter Raven had unofficially taken on the task of allocating allotments and to collecting the rents this year. Both the Council and the Clerk are grateful for this help.

23/157 Town Council Calendar:

The Town Council Calendar had been updated. At the next meeting there will be a full budget update and a presentation from the Community Cupboard.

23/158 Town Charity Shop:

A suggestion had been made to establish a town Charity Shop. This was considered but it was felt this was not the right time for it as the Tourist Information shop is struggling for volunteers and a charity shop would suffer from the same issues. The Council may consider it again at a future date.

23/159 Save Ruskin's View:

The total raised so far, including pledges, is around £150,000. The result of a grant application for £600,000 made to the UK Shared Prosperity Fund is awaited. There had also been initial positive feedback from the Heritage Lottery Fund application for £250,000.

A public meeting is to be held on 20th October at 7pm at the Lunesdale Hall. Laura Keeler is continuing until 30th September, after which Matt Sowerby will take over until January.

23/160 Merging of the town's main websites:

There was nothing to report at present; two companies were being considered.

23/161 Remembering Geoffrey Buswell:

It was agreed that a railway style bench and plaque, probably located outside the Lunesdale Hall, together with a small wildflower garden at Mill Ayre, would be the best way of remembering former Councillor Geoffrey Buswell.

John Short and Nancy Calvert had agreed to contribute to this and it was agreed that Councillor Robin Ree be asked to progress this.

23/162 Town Council Safeguarding Policies:

The revised policies were agreed subject to a six-monthly review and the training being provided by the company that does this for W&F Council.

23/163 Reports:

Westmorland & Furness Councillor Hazel Hodgson reported on various issues and engaged with the Council. She updated the Council on a number of matters, including allotments, the 'Big Green weekend', available grants for various projects, environmental priorities, and electric vehicle charging. She had also supported the Council's views in relation to the Lane House Business Park planning application.

23/164 Planning: There were no planning matters.

23/165 Finance:

a. *It was resolved to pay the following accounts:*

For KLTC:

Chq 270	Craig Bradshaw	£1,800.00	Maintenance contract
Chq 269	T Flitcroft	£90.00	Payroll Administration
Chq 262	CNP Associates Ltd	£1,207.20	Professional fees
Chq 263	Westmorland & Furness Council		
		£9,491.46	Emptying litter bins
Chq 264	HMRC	£1,013.19	PAYE

Chq 261 P J S Pease Business a/c	£375.00	Allotment rent (half year)
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For The Brow:

Chq 265 Commendium Limited	£1,080.00	Surveys
Fairhurst	£4,200.00	
(paid by BACs since last meeting)		
Chq 260 Mrs S J Millar	£562.52	

For CIC:

Chq 266 S & S Site Services	£228.00
Chq 267 Healthmatic	£390.00
Chq 268 Wallgate	£1197.00

- b. The Appointment of Julie Hartley as the Council's Internal Auditor was confirmed, at an annual cost of £600.

23/166 Correspondence:

- a. Rural Futures (minute 23/134 refers) thanks the Council for their support on Planning Application SL/2022/0832 (Lanehouse Business Park). No one from the Council had been able to attend the planning meeting but letters were sent to all members of that committee, resulting in the application being deferred in order that officers could provide policy support for the Committee who were minded to support the application.
- b. Sue Woof re; car park changes at Booths. This had already been dealt with earlier in the meeting.

23/167 Date of the next meeting:

Wednesday 11th October 2023 at 7pm in the Bective Room, Lunesdale Hall, Kirkby Lonsdale.

The meeting closed at 8.25pm.

Signed:

Dated:

