

**MINUTES OF A MEETING
OF KIRKBY LONSDALE TOWN COUNCIL
HELD IN THE BECTIVE ROOM
LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 9th AUGUST 2023 AT 7PM**

Present: Councillors Mike Burchnall (Chair), Isabelle Bradshaw, Paul Cassell, Robin Ree and Madeline Williams.

Also in attendance: Three members of the public, Westmorland & Furness Councillor Hazel Hodgson and Town Clerk Kevin Price.

Apologies were received from Councillors Malcolm Perrin, Braddan Quayle and Mike Marczynski

Geoffrey Buswell:

The Chair paid tribute to former Councillor Geoffrey Buswell, who died on 7th August and a few moments silence were observed. Geoffrey had been a Councillor for 12 years and Chairman for four years; he will be sadly missed.

23/130 Minutes:

The minutes of the meeting of 12th July 2023 were approved to be signed by the Chair.

Councillor Ree confirmed that Charlesworths has been asked (minute 23/118 refers).

The Clerk confirmed that he has been (minute 23/125 refers) advised regarding the proposed new legislation, enabling Parish and Town Councils to request a 20mph speed limit (this would be reported later in the meeting); he has also contacted W & F Council about parking in Queens Square and the need for this to be reviewed as vehicles can cause obstruction of the highway.

The Clerk confirmed that he asked Cumbria Police to arrange a one two-hour drop-in session (minute 23/122 refers) to receive feedback from this year's Appleby Horse Fair and awaits a reply.

23131 Requests for Dispensations: None.

23/132 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

23/133 Public participation: None.

23/134 Planning:

(Standing Orders were suspended to allow members of the public to speak)

A letter from John Metcalfe (Rural Futures) on Planning Application SL/2022/0832 (Lanehouse Business Park) had been circulated to Councillors. It was resolved that the Council will appoint a representative, if possible, to attend the next W & F Council Planning Committee meeting on 7th September, to speak in favour of the application.

23/135 Save Ruskin's View:

The Chair reported as follows:

- a. Laura Keeler is leaving her post at the end of August. The vacancy will be advertised, but with the job description re-written. The rate offered will be £15 to £20 per hour, depending on experience. This course of action was agreed.
- b. The Cross Bay walk, organised by Tessa Pike had made £3,600 profit. She is to be congratulated on her efforts and also Dan Willan, who provided the coach for the event, at no cost, except for petrol. The Clerk is to write to Dan Willan thanking the company for their generous support.
- c. Steps to set up a charitable trust are continuing. There are three existing Trustees and it was agreed that the Chair of the Council be the Trustee on behalf of the Council.

23/136 The Brow/Ruskin's View:

The final report from Fairhurst has been circulated, with Stages 1 and 2 to be implemented when resources allow and Stage 3 at a later date. Stages 1 and 2 are likely to cost between £1M and £1.3M, but every effort will be made to reduce costs through design, the use of local contractors and value engineering. The Council agreed on the report and specifically the staging of works on pages 23 and 24 of the report.

A Public Meeting is to be arranged in October for Fairhurst to present their findings and report further on costs.

The Clerk is to arrange printing of the report for Councillors and it was agreed that 20 copies should be printed in total.

23/137 'A' Boards:

As agreed at the last meeting, a letter had been sent to every commercial outlet in the town, where there is frontage on to the street, asking that sufficient room is left for prams, wheelchairs etc to pass, and that there are no obstructions. There has been some positive feedback and action from the letters and little in the way of negative comments. It was agreed that the situation be monitored and a further report be made in due course.

23/138 Merger of the town's websites:

Four estimates of the likely cost of merging the Chamber of Trade, the CIC and the Town Council websites had been received. It was resolved that the recommendation in paragraph 7 of the report be agreed, to discount two of these and to make further enquiries with the other two, before bringing a proposal to a future meeting. Agreement will need to be reached with all parties to pay a third of the cost each.

23/139 Town Council Safeguarding Policies:

Councillor Cassell is leading on this. Two safeguarding policies have been written, in the light of guidelines provided. Three contacts will need to be chosen and it was suggested that a working group needs to address this issue. Councillors Bradshaw, Cassell and Quayle were agreed.

23/140 Environmental Task Force:

The Chair reported that four volunteers have now come forward, together with Nick Cotton and Neil Anderson. Councillor Quayle will be asked if he is prepared to lead on this project.

23/141 Reports:

Councillor Hazel Hodgson mentioned the following matters:

- a. She has invited W & F Council Highways to take up the proposed traffic plan for Kirkby Lonsdale.
- b. Legislation is going before Council in September which may make it easier for Parish and Town Councils to apply for 20mph speed limits to be introduced. There would be a financial implication but the extent of this is not known yet.
- c. She has requested a visit from Victoria Upton and team (W & F Council Highways) to look at a possible town highways plan.

23/142 Emergency Plan:

A draft of the Emergency Plan was circulated a year ago; help from other Councillors and the community is now required in order to take it forward. Councillor Bradshaw will lead on this and report back in due course.

23/143 Climate Change Plan:

The Council will consider, at the next meeting, the courses being offered by the Cumbria Association for Sustainability. There is a one-day course, held over two days, and the organisation would work with the Council in order to put together a Climate Change Plan. The cost for this course is expected to be around £1,720. Councillor Bradshaw will obtain further information from CAfS, look at other providers and talk to W & F Council representatives before the next meeting.

23/144 D Day 80 – 6th June 2024:

This is to be observed on 6th June 2024. The Council resolved to take part in this event, including the lighting of a beacon.

23/145 Finance:

It was resolved to pay the following accounts:

For KLTC:

A2A Advertising Limited	£90.00	Website hosting
Lunesdale Hall	£19.25	Hire of hall
Lunesdale Hall	£38.50	Hire of hall
Lunesdale Hall	£186.50	Hire of hall (Coronation Café)
Lakes Line Rail User Group	£13.00	Annual subscription
Craig Bradshaw	£1,800.00	Maintenance contract

For The Brow:

Yorkshire Dales Planning (to pay by BACS)	£600.00	Planning application
Mrs S J Millar	£750.00	
Laura Keeler	£1,180.00	

For CIC:

Healthmatic	£390.00
Aluline Limited	£247.18
Thomas Graham	£296.65
Tents & Events	£1,938.00

23/146 Correspondence:

- a. The Clerk reported that he had deposited a number of files of Town Council minutes, relating to most of the period of his Clerkship, in the Archives of W & F Council in Kendal and had obtained receipts for them all. The Chair has a copy and one will be kept with the Town Council records.
- b. Several emails had been received from a resident of Fairgarth Drive, relating to a recent court case reported in the local press. The Clerk had responded, stating that these issues are not within the remit of the Town Council.

23/147 Council Vacancy:

It was resolved to advertise the Councillor Vacancy in the usual way and to hold interviews immediately prior to the next meeting.

23/148 Date of the next meeting:

Wednesday 13th September 2023 at 7pm at the Bective Room, Lunesdale Hall, Kirkby Lonsdale.

The meeting closed at 8.10pm.

Signed:

Dated:

DRAFT