

**MINUTES OF A MEETING  
OF KIRKBY LONSDALE TOWN COUNCIL  
HELD IN THE BECTIVE ROOM  
LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 12<sup>th</sup> JULY 2023 AT 7PM**

Present: Councillors Mike Burchnall (Chair), Isabelle Bradshaw, Paul Cassell, Mike Marczynski, Braddan Quayle, and Robin Ree.

Also in attendance: Four members of the public and Town Clerk Kevin Price.

Apologies were received from Councillors Geoffrey Buswell, Malcolm Perrin and Madeline Williams.

**23/114 Minutes:**

The minutes of the meeting of 14<sup>th</sup> June 2023 were approved to be signed by the Chair.

*The Chair reported as follows:*

- a. (minute 23/107 refers) that two volunteers have come forward for the 'Town Tidy Up' team.'
- b. (minute 23/109 refers) that the brief for the possible amalgamation the town's website has been amended and the closing date is now 21<sup>st</sup> July.

**23115 Requests for Dispensations:** None.

**23/116 Declarations of Interest:** None.

**23/117 Public participation:**

- a. A question was asked regarding the Dowson Field – this would be dealt with later in the agenda.
- b. Questions were asked concerning the funding of 'Save Ruskin's View' and the CIC. The Chair answered the questions and said there would a financial review presented later in the meeting.

**23/118 Save Ruskin's View:**

It was reported that Fairhurst's final report was still awaited and was being chased; that a further contractor, the QTS Group' were visiting the site and would hopefully submit a price; and that Councillor Perrin had sent a very helpful assessment which suggested possible variations to the Fairhurst scheme and ways in which the costs might be reduced.

It was agreed that vegetation on the Brow should be cleared and that the contractor who did the work previously, Charlesworth, should be contacted to undertake the work. Councillor Ree agreed to action this, in conjunction with the Clerk.

An update on the UKSPF bid was given, and in respect of the application for charitable status it was reported that the Friends had agreed to have either 5 or 7 trustees and that one of these should be a Town councillor. A memorandum of understanding between the Town Council and the Friends was being prepared by councillor Williams.

**23/119 Reports** None.:

**23/120 'A' Boards:**

It was resolved to send a letter to every retail outlet in the town, where there is frontage on to the street, asking that sufficient room is left for prams, wheelchairs etc to pass, and that there are no obstructions. Councillor Ree agreed to draft the letter which will then be sent out on Council letterheads.

**23/121 Dowson Field:**

No response has been received to the Clerk's enquiries and so this item will now be taken off the agenda.

In response to the question raised under Public Participation it was stated that there were no proposals for using the Dowson Field for other than recreational purposes. Any proposals that might come forward in the future would need to be agreed by the Town Council and might also require planning permission, therefore they would be widely known.

**23/122 Appleby Horse Fair:**

Sgt Scott-O'Neill had responded regarding the lack of 'drop-ins' this year and said that they had been arranged but no one had attended. Councillors had not been aware of these and if they had taken place they were not publicised.

The Clerk will make contact again, requesting that one, two hour drop in session be arranged to receive feedback from the event and that the Council be advised of this in advance and that it be well publicised in the Town.

**23/123 Town Council Work Programme:**

An updated version of the Town Council Work Programme had been circulated prior to the meeting. Councillors are requested to keep their details up to date.

**23/124 Town Council Annual Calendar:**

The Chair produced an 'Annual Calendar', in order to ensure that Finance/Budget, and Council's contact with the CIC and Community Cupboard, are updated regularly with reports. Presentations are also planned from groups and organisations operating within the town, which may wish to establish links with the Council.

### **23/125 20mph Speed Limit:**

An email from Philip Bull requesting a 20mph limit on Fairbank and Queens Square was considered by the Council.

It is believed that the legislation surrounding requests for 20mph speed limits may have recently changed and that WFC are supporting requests for areas to be covered by 20mph limits. The Clerk will contact W&F Highways to ask if a 20mph limit could be adopted for the whole of the town, and what the Town Council would need to do to promote this.

It was also agreed that the Clerk would write to WFC Highways about parking in Queens Square, where vehicles are parked in such a way as to partially block the highway – echelon parking might be considered.

### **23/126 Planning:**

Planning application SL/2022/0832. Extension of Lane House Business Park (recommended for approval by the Town Council, but recommended for refusal by W&F Council at the Local Area Planning Committee on 4<sup>th</sup> July) was due to be decided at the planning committee on 6<sup>th</sup> July. The Clerk submitted further representations prepared by the Planning Group and at the Local Area Planning Committee consideration of the application was deferred for a Committee site visit, with a final decision likely to be taken on 7th September.

### **23/127 Finance:**

*a. It was resolved to pay the following accounts:*

#### **For KLTC:**

HMRC	£1,005.53	PAYE
David Higson	£270.00	Internal Audit
WAF Council	£486.00	Annual Play Park inspection fee
WAF Council	£5,500.00	Lease of 24 Main Street (this is later refunded)
Lunesdale Hall	£148.50	Hire of Hall
Lunesdale Hall	£138.00	Hire of Hall
Lunesdale Hall	£19.25	Hire of Hall
A2A Advertising Limited	£36.00	Website domain registration
ZOOM	£143.80	Annual subscription
(other Councils will contribute) (payable to K M Price who paid by credit card)		
Craig Bradshaw	£1,800.00	Maintenance contract
K M Price	£315.04	Quarterly expenses to 30th June, including use of home office and travel.
Bridge and Park Signage		(details to be confirmed)

#### **For the CIC:**

Healthmatic	£390.00	Maintenance
Aluline Ltd	£204.00	Jingling Lane toilets

**For The Brow:**

Laura Keeler	£1,160.00
Fairhurst	£1,740.00
Sam Millar.	£1,125.00

- b. The Clerk presented a full financial update for April to June 2023, including the projected budget for the period to 31<sup>st</sup> March 2024.
- c. The retirement of David Higson, who has been the Council's Internal Auditor for around 10 years, was noted. The Clerk will write a letter of thanks for his good work over the years.
- d. The Clerk had circulated Councillors with details of the increasing financial work and it was agreed that the Monitoring group will meet and consider what might be done to alleviate the difficulties.
- e. A new Internal Auditor is now required. The Clerk will, initially, make enquiries with Councils of a similar size (e.g. Kendal, Settle and Sedbergh), and ask what arrangements they have in place.

**23/128 Correspondence:**

None to note, but the Clerk commented that, during the summer months, there has been an increasing number of 'tourist enquiries' at weekends, by telephone, requesting a variety of information. There is, of course, much confusion as to what a Town Council deals with, and a number of enquiries are directed to W&F Council.

**23/129 Date of the next meeting:**

***Wednesday 9<sup>th</sup> August 2023 at 7pm at the Bective Room, Lunesdale Hall, Kirkby Lonsdale. (it was agreed that the pre-meeting for Councillors will, in future, not commence until 6.45pm).***

*The meeting closed at 7.50pm.*

*Signed:*

*Dated:*