Kirkby Lonsdale Town Council

12th May 2023

Dear Councillors,

You are summoned to attend the Annual Meeting of Kirkby Lonsdale Town Council to be held at the Lunesdale Hall (Bective Room), Kirkby Lonsdale, on Wednesday 17th May 2023, immediately following the Annual Assembly of the Town Meeting, which will be held at 7pm.

As this is the first meeting of the new Council, all Councillors will be required to sign the Declaration of Acceptance of office at the start of the meeting.

There will be a short pre-meeting for Town Councillors at 6.30pm.

Yours sincerely,

Kevin M Price

Kevin M Price. Town Clerk.

AGENDA – ANNUAL TOWN ASSEMBLY MEETING:
(This is a PUBLIC meeting, not a Council meeting)

1. Welcome by the Chair - Councillor Mike Burchnall
2. Apologies for absence
3. Minutes of the 2022 Assembly Meeting held on 18th May 2022.
4. Matters arising.
5. Report from the Chair
6. Any other business, including any issues members of the public wish to raise.

AGENDA - ANNUAL TOWN COUNCIL MEETING:

1. **Election of Chairman/Chair -** to elect a Chairman/Chair for 2023-24

2. **Appointment of Deputy Chairman/Deputy Chair** - to appoint a Deputy Chairman/Deputy Chair for 2023-24.

3. **Apologies for absence** - to receive apologies from Councillors unable to attend this meeting.

4. **Minutes of the last meeting** - minutes of the meeting of 12th April 2023 (circulated) to be approved and signed by the Chairman/Chair

5. **Requests for Dispensations** - the Clerk to report any requests for Dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.

7. **Tim Pitt, of Lune Rivers Trust**, will give a short presentation on the Designation of the Lune as an inland bathing water.

8. **Council Vacancy** – to consider advertising the current vacancy.

9. **Ruskin's View** – to receive an update on fund raising.

10. **Planning sub-group –** there are currently no planning matters.

11. **Town Council Work Programme** - an opportunity for Councillors tasked with items on the Work Programme to provide updates, as long as no decisions are required.

12. **Safeguarding Policies** - to consider two draft Safeguarding Policies the Council may wish to adopt and to agree responsibilities within these draft policies (copies of the policies are attached).

13. **Road closures and works to the town's car parks** - to consider issues that have been raised regarding the notice given on road closures due to maintenance works and on the closure of car parks for maintenance works, and what response might be given to the Westmorland and Furness Council.

14. **Tree works at The Brow** - to consider works to trees on The Brow recommended by Fairhurst, the cost of such works and the means of carrying out these works.

15. **Amalgamation of the Town's websites** - an update will be provided on the discussions that have taken place to date.

16. **Geological Survey of The Brow** - to consider a request that a geological survey of The Brow takes place in advance of any works.

17. **Library Undercroft** – to consider if the Council has any future interest in this property (Councillor Bradshaw)

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18. **Reports** - to receive brief reports from Westmorland and Furness Councillors (if present).

19. **Finance:**

    a. **T**o pay any outstanding accounts (to be circulated)

    b. To receive a financial update (to be circulated)

20. **Correspondence**: The Clerk will report on any relevant correspondence received since the last meeting and any action taken.

21. **Date of next meeting** – Wednesday 14th June 2023 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale at 7pm

PART 2 (Confidential)

The Public and Press will be excluded for the following item:

22. **The Brow/Ruskin's View** - consideration of new fee proposal from Fairhurst as set out in the letter dated 9th May 2023 (to be circulated to Town Councillors).