

**MINUTES OF A MEETING  
OF KIRKBY LONSDALE TOWN COUNCIL  
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 11th MARCH 2020 AT 7PM**

**Present:** Councillors Geoffrey Buswell (Chairman), Marie Batty, Mike Burchnall, Mike Marczynski, Allan Muirhead, Robin Ree, Sarah Tatham and Edward Waller.

**Also in attendance:** District Councillor Kevin Lancaster, five members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Apologies for absence were accepted from Councillor David Storey and received from County Councillor Nick Cotton and District Councillor Suzie Pye.

Councillor Fran Frankland (Barbon Parish Council) and colleague Viv Pike, gave a short presentation on 'Kirkby Lonsdale becoming Dementia Friendly'. She also mentioned 'Just Company', an organisation which provides companionship for lonely people. In order for the Council to consider supporting their plan to make Kirkby Lonsdale become a Dementia-Friendly town, she will put together a plan and forward it to be an agenda item for the next meeting.

**20/39 Public participation:** None.

**20/40 Requests for Dispensations:** None.

**20/41 Declarations of Interest:**

Councillor Buswell declared an interest in any matters relating to the allotments and Councillor Muirhead declared an interest in any matters relating to the CIC.

**20/42 Minutes:**

The minutes of the meeting held on 12th February 2020 were agreed and signed by the Chairman.

**20/43 Booths roundabout:** There was nothing to report at present.

**20/44 Recycling area:**

An improved plan, drawn up by Chris Potts had been circulated. The approximate cost could be in the region of £7,500. It was agreed to commence formal discussions with Andrew Vickers at SLDC and to look at possible sources of grant funding.

#### **20/45 Play Park:**

The park is inspected by SLDC on a monthly basis and 18 issues had been highlighted, requiring attention, in recent reports. One of these issues is the condition of the slide, and steps/costs to repair and stabilise this will be an agenda item for the next meeting.

#### **20/46 Event to celebrate the 75th Anniversary of VE Day - 8th May 2020**

Councillor Muirhead said that progress is being made and various groups and organisations in the town are willing to participate. The Council and the CIC will facilitate this but it is not a Council event as such. Councillor Buswell will look into the provision of flags and bunting.

#### **20/47 Auction Mart Yard:**

Councillor Batty has drafted a letter to the Secretary of State, now that the required period of time since the original application has elapsed. This will be sent by the Clerk tomorrow.

#### **20/48 Working with SLDC:**

PCSO Martin Boak had contacted the Clerk regarding the traffic problems at Market Square, exacerbated by the faded white lines and the inadequate traffic management. This had been circulated to Councillors and forwarded to SLDC and CCC for action.

Councillor Muirhead reported that negotiated Heads of Terms have now been received to enable the Council to lease the monument in the Square. These were accepted.

#### **20/49 The Brow (remedial works):**

The contractor has been instructed to go ahead with the geological survey, which is the key action at present. Discussion with the 'Big Vision' group are continuing as to whether a 'temporary footpath' may be needed or not; this would depend upon the path being declared 'safe'.

Mill Ayre: The Chairman will use his £100.00 allowance to cover the cost of removal of the rubble and hopefully recover some money from other parties. He is also in touch with YDNPA regarding the best solutions for the little spinney and how best to improve the site.

### **20/50 Kirkby Lonsdale Town Council Work Programme:**

Councillor Burchnall presented the updated Council Work Programme. He asked Councillors to go through it and to send any updates to him. He also mentioned the future location of the Library (this will be an agenda item for the next meeting) and The Brow/River which would be key items in the Council's budget. The Clerk agreed to group agenda items together by subject whenever possible. It was agreed to add 'dog fouling' to the programme. Councillor Tatham will be responsible for this issue.

### **20/51 Improvements to the Lunesdale Hall:**

Councillor Burchnall presented details of recent improvements to the Hall and others planned for the future. It was resolved to contribute £5,000 towards these.

### **20/52 South Lakeland Local Plan 2040:**

Councillor Burchnall presented a paper on the South Lakeland Local Plan 2025 to 2040. It was agreed that, in advance of the 13th May meeting, a workshop of Town Councillors take place to agree the initial comments that should be passed to SLDC and that the views of interested parties across the town be invited in advance of this meeting.

### **20/53 CCTV:**

A second camera has now been promised, the locations to be the Royal Hotel and Platos. Now these have been agreed, a survey will be carried out by Tellemachus and the cameras ordered. The Clerk is negotiating the additional grant funding via the Police Commissioner and SLDC.

### **20/54 24 Main Street lease:**

A signature on behalf of the Town Council was required on legal documents pertaining to the lease at 24 Main Street. Councillor Muirhead was authorised to sign the lease, and any future relevant documents, as Deputy Chairman of the Council.

### **20/55 Disc car parking scheme run by Settle Town Council:**

The possibility of introducing disc parking in the town, similar to that run by Settle Town Council, was discussed. This could take as long as five years to set up. Councillor Marczynski agreed to look into the matter and bring a report to a future meeting.

### **20/56 'Big Vision':**

This had already been dealt with under minute 20/49 (above)

### **20/57 Council specific email addresses for Councillors:**

It was agreed, following a vote, that Councillors will set up Council-specific email addresses for them to use for Council business. The Clerk will continue using his personal email address, which serves all of his Councils, for the present time. Councillor Burchnall will circulate a suggested address format.

### **20/58 Disabled access in Kirkby Lonsdale:**

A report by Councillors Muirhead and Ree was circulated and the recommendations contained therein were agreed. A more detailed report will be sent to the Chamber of Trade, CCC and SLDC and Councillors Muirhead and Ree were authorised to enlist/co-opt the assistance of interested parties, including fellow Councillors, to strengthen the case for seeking improvements.

### **20/59 Filming in Kirkby Lonsdale:**

A request had been received about filming at Devil's Bridge and on the gravel path on 27th March 2020 from 0600 to 1200. The applicant's insurance certificate had been seen and it was resolved that the Council has no objection to the application.

### **20/60 Reports:**

- a. **Police:** The Police Report had been circulated. There had been a number of burglaries, not only in the town but in the surrounding rural areas. The rise in the number of telephone scams is also giving cause for concern and residents are reminded to be vigilant and not divulge personal information to any incoming phone calls.
- b. **County Councillor:** None.
- c. **District Councillor:** Councillor Lancaster said that due to discussions around two unitary authorities for Cumbria, the next local elections would be for a two year term, not three. He also speculated that local elections in May could be postponed due to the threat of coronavirus.
- d. **Town Clerk:**
  - i. Enquiries regarding the Accessibility Regulations, with which the Council must be compliant by September 2020, are continuing.
  - ii. A letter had been received from KLRUFC regarding comments made on Planning Application SL/2019/0261 (Land at KLRUFC, Raygarth. Change of use of land to camping site from 1st May to 1st September each year). This was not an agenda item and it was resolved to acknowledge and suggest that the letter should be forwarded by the club to the Planning Authority.

- iii. The Council had been informed that the Dodgson Croft crossing would be completed by 31st March 2020 but it appears this is not now the case, following the receipt this week of correspondence from Victoria Upton of CCC Highways. CCC asked for a contact at Booths and the Clerk will suggest they contact Julie Newall in the first instance. The Clerk will reiterate to CCC that this has been in the pipeline for a long period, to ask what has caused the delay and if the funding is guaranteed to be carried forward.

**20/61 Planning sub-group:**

*The following decisions, notified to the Council by the Planning Authority, were noted:*

SL/2019/1045 1 The Mews, Kings Arms Yard. Formation of new kitchen in existing undercroft and addition of oak gates and glazed screen at front with internal alterations to existing ground floor. Granted.

SL/2019/1030 2 Fairview. Single storey attached front garage and replacement single storey rear extension. Granted.

SL/2019/0823 Cressbrook, Kendal Road. Demolition of school building and construction of three dwellings with associated landscaping and parking. Granted.

**20/62 Finance:**

- a. *It was resolved to pay the following accounts:*

Athena Accounting	£100.00	Pension processing (annual payment)
CNP Associates Ltd	£120.00	Architectural services
Doortechnik	£932.22	Devil's Bridge toilets (CIC)

- b. The Clerk presented a summary of Receipts and Payments from 1st April 2019 to 31st January 2020. This was noted.

**20/63 Forthcoming events:**

Lunesdale Hall Management committee                      23rd March at 7pm.

**20/64 Agenda items for the next meeting (in addition to any listed above):**

Coronavirus - to establish which powers can be delegated the Chairman and Deputy Chairman in the event of the Council being unable to meet.

**20/65 Date of the next meeting:**

***Wednesday 8th April 2020 at 7pm in the Bective Room, Lunesdale Hall, Kirkby Lonsdale.***

*The meeting closed at 8.45pm.*

*Signed:*

*Dated:*